DRR Documentation Submission Checklist

1) ____Design Review Request Form (DRR), which can be obtained from the management company MSI or the Community Information and Sales Center.

2) ____ New Residence Construction Check List, Landscape/Fencing Check List or Secondary Structure Check List.

3) ____ Submit 1 (one) set of construction Plans in .pdf format so that they can be e-mailed, including elevations and specifications of materials, textures and colors, or provide 2 full size plan sets. The construction plans must show dimensions and square footages.

4) ____ DRR submissions must include a surveyed plot plan or, if unavailable, scaled plans and drawings showing location of all existing and proposed building(s), driveway(s), landscaping, fences, and secondary structures showing adherence to the fifty (50) foot setbacks from all outer lot lines and three hundred (300) foot setback from any oil and gas above ground facility and thirty-five (35) foot setback from any underground flow or transmission lines. Identify existing vs. proposed structures and improvements.

5) ____Plot plans included with each request shall specify the lot acreage, the location of all lot lines and setbacks, driveways, irrigated areas and landscaping features including fences and all existing and proposed structures.

6) ____In those applications that call for projects which have size restrictions such as paddock areas, fencing, irrigated areas, or structures, these dimensions shall be pre-calculated and specified on the plans or drawings.

7) ____Color and material samples shall also be furnished, and referenced on plans or drawings. Colors of all existing structures must be submitted when exterior colors on any of the structures are changed.

8) ____All submitted documentation, plans, drawings and color/material samples are not-returnable to the applicant by the DRC following its review.

9) ____Plans and drawings shall accurately depict the footprint of all structures, distinguishing between those that are existing vs. those that are proposed. Only four (4) total structures will be allowed per lot including the Residence.

10) ____Pictures of existing structures must be provided when requesting additional structures along with pictures and elevations of proposed structures.